

Audubon County Memorial Hospital Board of Trustees
MEETING MINUTES

May 28, 2020
12 Noon

ATTENDANCE

Present: Board Members: Brett Irlmeier, Vicky Robinson, Marlene Ballou, Mark Kessler, Anne Miller

Absent: Denise Kilworth, Michelle Sprague

Others Present: Suzanne Cooner, Melinda Alt, Susan Stetzel, Dr. Maire

I. CALL TO ORDER

Brett Irlmeier called the meeting to order at 12 p.m.

II. AGENDA APPROVAL

Vicky Robinson made a motion, seconded by Anne Miller to approve the agenda with approval in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENT

No public comments.

IV. CONSENT AGENDA

It was moved by Anne Miller and seconded by Vicky Robinson to approve the Meeting Minutes of April 16, 2020 and the minutes of the closed session on April 16, 2020. Motion carried.

V. FINANCIAL REPORT

The financial reports and budget scorecard were reviewed.

The financial report for the month for May Operating Statement "excess of revenue over expenses" for the month is a negative -\$85,798.17. YTD is \$24,325.54 compared to budget of \$95,665.64.

CD #612585 for \$1,066,906.52 at Exchange State Bank came due on 5/6/2020. The rate at Exchange State Bank is .75%, Audubon State Bank and Landmands Bank passed. The CD was reinvested at Exchange State Bank for 12 months at .75%.

VI. REPORTS

Medical Staff Credentialing/Report

Dr. Maire gave the medical staff report and credentialing recommendations.

Appointments, Reappointments and Resignations from Medical Staff:

Reappointments to Allied Health Staff

1. Constance Morrison, ARNP – File Completed

Reappointments to Consulting Medical Staff

1. Bryan Folkers, DO

Resignations from Consulting Medical Staff

1. Clayton Thor, MD

Board members reviewed the applications, the supporting documentation, the Chief of Medical Staff's recommendations from the Medical Staff, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff resignations and approvals. Motion was made by Mark Kessler and seconded by Anne Miller to approve the above credentialing. Motion carried.

- Quality/Risk Management/Compliance
Suzanne Cooner reviewed the Quality, Risk Management, and Compliance Report for May 2020 with the board. There were no concerns.
- CEO Report
 1. ACMH has continued to cautiously open up services including outpatient surgical services that were temporarily halted due to the COVID-19 pandemic. The hospital's Incident Command system remains activated.
 2. Kelly Decker, student intern, will be starting her summer internship with us remotely through the summer. She will be working on developing additional chronic care education and training programs primarily with the clinic.
 3. The hospital continues to serve as Medical Incident Command for Audubon County.
 4. ACMH is currently working on plans to position the hospital for a new "normal" to address long term plans for responding to all infectious diseases now and in the future.
 5. The new Senior VP of Operations for Jennie Edmundson, David Bird and Donna Hubbell, VP of Quality will be coming to ACMH next Tuesday. Donna will be retiring in July and David will take her place as our liaison with Jennie Edmundson. They will be completing their annual quality review.
 6. Dr. Cooper came to Audubon last week for a house hunting trip. He and his finance were able to purchase a home in Audubon during their trip. Dr. Cooper will begin employment on August 10, 2020.
 7. We are working with Sanford Health to obtain telemedicine services for Neurology, Pulmonology, Endocrinology, Rheumatology, and Nephrology. We will most likely start with Endocrinology.
 8. ACMH is meeting with Capital Orthopedics from Des Moines for orthopedic coverage.

VII. APPROVALS

- PAC Policies Approval
- Sanford Health Telemedicine Agreement

A motion was made by Mark Kessler and seconded by Marlene Ballou to approve the above agreement and PAC policies. Motion carried.

VIII. Executive Closed Session Iowa Code 21.5(l)(i) – Physician Agreements

Mark Kessler made a motion, seconded by Anne Miller to move into executive closed session at 12:35 p.m. Motion carried.

Marlene Ballou made the motion, seconded by Anne Miller to move out of executive closed session at 1:22 p.m. Motion carried.

Motion was made by Vicky Robinson, seconded by Mark Kessler to approve Dr. Burkett's resignation from the medical staff effective July 31, 2020 and the payment process for amount owed the hospital upon resignation as discussed in closed session. Motion carried.

IX. Board Comments:
No comments.
X. Adjournment
The meeting adjourned at 1:40 p.m. with a motion by Marlene Ballou and seconded by Mark Kessler. Motion carried.

Brett Irlmeier, Board of Trustees Chairman

Marlene Ballou, Board of Trustees Secretary

PAC Policies Reviewed and Approved:

- Provider Designation Within the EMR
- Emergency Medical Care Provider (Paramedic)
- Management of Diagnostic Test Results
- Management of Non-Privileged Provider Orders
- Bio-Medical Inspection, Repair, Calibration, Testing and Documentation
- Modification of Medical Equipment
- Electrical Safety