

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

September 23, 2021 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Vicky Robinson, Marlene Ballou, Michelle Sprague, Anne Miller, Rev. Phillip Beisswenger

Board Members Absent: Brett Irlmeier, Mark Kessler

Staff Present: Suzanne Cooner, Kolton Hewlett, Melinda Alt, Paul Topliff, Dr. Michelle Rebelsky, Haillie Bruch

I. CALL TO ORDER

Vice Chair, Vicky Robinson, called the meeting to order at 12:01 p.m.

II. AGENDA APPROVAL

Michelle Sprague made a motion, seconded by Anne Miller to approve the agenda with approval in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Michelle Sprague requested changes to the Minutes from August 26, 2021. Changes to the meeting minutes are the following: the month of May was changed to July in the Financial Report; "All patient complaints were addressed" was added in the Compliance/Quality/Risk Management Report; Marlene Sprague was changed to Marlene Ballou in the Medical Staff Report and Credentialing Report.

It was moved by Michelle Sprague and seconded by Anne Miller to approve the amended Meeting Minutes of August 26, 2021. Motion carried.

VII. FINANCIAL REPORT

Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of August 2021 Operating Statement "excess of revenue over expenses" for the month was negative \$36,973.40. YTD is a negative \$73,664.69 compared to budget of \$12,007.84.

Melinda Alt, CFO, reviewed the detailed list of expenses with description of each item that was expensed to grant funding and reasons for increases in expenses from this year compared to last year.

Michelle Sprague made a motion, second by Anne Miller to approve the financials. Motion carried.

VIII. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Michelle Rebelsky gave the medical staff report and credentialing recommendations. The following appointments, reappointments, and resignations from the medical staff were reviewed:

Initial Appointment to Allied Health Staff:

1. Samantha Specht, CRNA (Heartland Anesthesia)

Initial Appointment to Consulting Medical Staff:

1. Avel eCARE eHospitalists (see attachment)

Reappointment to Consulting Medical Staff:

1. Richard Bedont, MD (Diagnostic Imaging Associates)

2. Brandon Menke, MD (Ilumin)
3. James C. Meyer, DO (UnityPoint - Pulmonology)
4. Pedro Ricart-Hoffiz, MD (Miller Orthopedics)

Reappointment to Allied Health Staff:

1. Christina Blake, ARNP (ITP)

Resignation from Consulting Medical Staff:

1. Brian Folkers, MD

Board members reviewed the application, the supporting documentation, the recommendations from the Medical Staff, and information received during the credentialing and privileging processes.

Based on this review, it is the Board's opinion that the above applicant meets the requirements for Medical Staff Initial Appointment, Reappointments, and Resignations.

Anne Miller made the motion seconded by Marlene Ballou to approve the above credentialing. Motion carried.

Dr. Rebelsky gave an update on physician recruitment and the plan for Dr. Vampola's maternity leave. Suzanne Cooner, CEO, presented information from the "stay interview" with Dr. Vampola, which included Suzanne Cooner, and Michelle Sprague, Board Trustee. Dr. Rebelsky presented the action plan from her discussion with Dr. Vampola which was agreed upon by both physicians.

IX. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Kolton Hewlett, Senior Director of Administration, provided the compliance, quality, patient safety and risk management reports, on behalf of Kolton Hewlett.

- The Quality Committee met on Tuesday, September 21, 2021, and received reports from Care Coordination and Utilization Review, Pharmacy, Rehab Services, Infection Prevention, and Med-Surg/ED/Trauma. Reviewed action items for areas of improvement.
- Reviewed summary of patient complaints for the month of September. All patient complaints were addressed.
- Reviewed summary of risk management activities and patient safety topics.

Board members thanked Kolton for his years of service to ACMH and all of his hard work. Kolton has accepted a position at Cass Health and will be leaving on November 3, 2021.

X. REVIEW AND APPROVALS

The following was presented to the board for approval:

- Vaccine Clinic (Storage Room Retrofit) – Grant funded. Vaccination clinic construction plans were presented to the board members. Suzanne Cooner, CEO, asked the board members for approval of a "not to exceed" amount of \$254,000.00, for the project.

Action: Vicky Robinson made a motion seconded by Anne Miller to approve the Vaccine Clinic (Storage Room Retrofit) - Grant funded. Motion Carried.

XII. CEO Report

Suzanne Cooner, CEO provided the following report:

1. ACMH will be submitting a USDA grant application for the construction of the pre-op/post-op area. The Education room and the HIM department will both be used for the new space. This project will not start until after the Vaccine Clinic project is completed. The board members agreed to proceed with applying for the grant funding for the project.
2. ACMH clinical leaders met with the Ministerial Association last week. The clinical team agreed to include them as part of the care team giving them 24/7 access to see patients. They will be given an ACMH badge and are not limited on visitation.
3. Booster shots have not been fully approved yet. ACMH will work with Public Health to administer the boosters after they have been approved. Most likely those 65 and older, those with underlying health conditions, and high risk healthcare workers will be the only ones authorized to get the booster dose at this time. ACMH and Public Health will be giving the booster vaccines together.
4. New CMS regulations that are coming out in October require all healthcare workers to be vaccinated unless they have a legitimate religious exemption or a medical waiver. ACMH will comply with any new regulatory requirements established from the federal government.

5. COVID activity in Audubon County is rising. Public Health is providing drive through COVID testing for Audubon County which has been very helpful. We are now experiencing difficulty getting patients who need ICU level care transferred to tertiary hospitals due to a serious bed shortage in the urban centers. We are also having trouble getting ambulance transport due to shortages.
6. Both of our Rural Health Clinics received their unannounced surveys from the Iowa Dept. of Inspections and Appeals. The Audubon Clinic had one minor deficiency that was immediately corrected. The Exira Clinic had no deficiencies. This survey occurs about every four years.
7. Strategic planning meeting will be held from 9:00 a.m. to 1:00 p.m. on October 26, 2021, at the Blue Grass Inn and Suites, in Audubon, IA. Board members will receive a SWOT analysis to complete prior to meeting. Anne Miller and Rev. Phillip Beisswenger will attend. Vicky Robinson will be the substitute if either Anne or Phillip cannot attend.

XIII. ADJOURNMENT:

The meeting adjourned at 1:21 p.m. with a motion by Rev. Phillip Beisswenger and seconded by Michelle Sprague. Motion carried.

Vicky Robinson, Vice Board Chair

Marlene Ballou, Board Secretary/Treasurer