

Audubon County Memorial Hospital Board of Trustees

Meeting Minutes

July 28, 2022 at 12 Noon

Board Room

ATTENDANCE

Board Members Present: Michelle Sprague, Vicky Robinson, Marlene Ballou, Brett Irlmeier, Anne Miller

Board Members Absent: Phillip Beisswenger, Mark Kessler

Staff Present: Suzanne Cooner, Paul Topliff, Dr. Michelle Rebelsky, Melanie Larsen

I. CALL TO ORDER

Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.

II. AGENDA APPROVAL

Brett Irlmeier made a motion, seconded by Vicky Robinson to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.

III. PUBLIC COMMENTS

No public comments.

IV. CONSENT AGENDA

Vicky Robinson made a motion, seconded by Brett Irlmeier to approve the June 23, 2022 meeting minutes. Motion carried.

V. FINANCIAL REPORT

Suzanne Cooner, CEO, reviewed the financial reports and budget scorecard. The financial report for the month of June 2022 Operating Statement "excess of revenue over expenses" for the month was a negative \$77,323. YTD is a positive \$208,437 compared to budget of \$71,946.

CD #23467 for \$824,399.53 at Landmands Bank matured on 6/27/2022. Renewal rates were Landmands .65%, Audubon State Bank .75% and Exchange State Bank .10%. Melinda moved the CD to Audubon State Bank for 1 year.

Marlene Ballou made a motion, seconded by Brett Irlmeier to approve the financials. Motion carried.

Vicky Robinson discussed the possibility of exploring different wealth management options with our savings to yield better returns than we are currently able to get. She suggested we consult with Jenny Johnson, a Financial Advisor with Ameriprise from Atlantic who has recently worked with another public hospital on Wealth Management strategies. Michelle Sprague suggested we form a finance committee of the board to bring back recommendations to the full board. Suzanne Cooner will send the board a copy of the current Investment policy and the regulations on investments for public hospitals.

Michelle Sprague made a motion, seconded by Vicky Robinson to form a Finance Committee of the board represented by Vicky Robinson, Brett Irlmeier, and Michelle Sprague. Motion carried.

VI. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Rebelsky, CMO, gave the medical staff report and credentialing recommendations. The following initial appointments from the medical staff were reviewed:

Initial Appointments to Consulting Medical Staff:

1. Muhammad Asif, MD (Avel eHospitalist) Distant Site Credentialing

Initial Appointment to Allied Health Staff:

1. Brenda Hoskins-Mein, DNP, ARNP (Flowstate)

Based on this review, it is the Board's opinion that the above applicants meet the requirements for Medical Staff initial Appointments.

Brett Irlmeier made a motion, seconded by Anne Miller approve the above credentialing. Motion carried.

Dr. Rebelsky, CMO, presented the Summary of Operations Report.

VII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Marlene Larsen, Director of Performance Improvement provided the following report on compliance, quality, patient safety and risk management reports. The following annual written reports were presented.

- Annual Integrity and Compliance Report
- Annual Quality (QAPI) Report
- Annual Safety/Risk Management Report
- Annual Utilization Review Report
- Annual Infection Prevention Report
- Annual Emergency Preparedness Report

Suzanne Cooner gave the Risk Management Report.

VIII. REVIEW AND APPROVALS

Melanie Larsen reviewed the FY 2022-23 Quality (QAPI) Plan and the FY 2022-23 Integrity and Compliance Program Work Plan with the board.

Marlene Ballou made a motion, seconded by Anne Miller to approve the FY 2022-23 Quality (QAPI) Plan and the FY 2022-23 Integrity and Compliance Program Work Plan as presented. Motion Carried.

Suzanne Cooner reviewed the Professional Advisory Committee (PAC) committee policy changes including Critical Test Results and Burn Management. Brett Irlmeier, made a motion, seconded by Marlene Ballou to approve the PAC policy changes as presented. Motion Carried.

X. CEO REPORT

Suzanne Cooner, CEO provided the following report:

1. A new emergency generator has been installed at the Exira Clinic.
2. ACMH and SHIIP are hosting two seminars: August 8th and September 14th (7:00-9:00pm) in the Community Education Room.
3. Kenna Hartl, Lab Assistant/Phlebotomist and William Marquardt, Lab Technician resigned.
4. New Employees – We have three new employees that will be starting on August 1, 2022
 - Lois Dirks, Full Time Cook in Nutrition Services
 - Jasmine Schneider, PRN CNA for Med/Surg.
 - William Feldhans, Full Time Technical Support Specialist in IT
5. New Phones – We now have two Verizon cell phones for the organization. One will be carried by the Nursing House Supervisor after hours and at located at the Ward Clerk desk during the weekday. This number will be the number we route the main line to if the phone system goes down.
6. New Sign off I-80 on Exit 60 – We finally got our hospital sign pointing toward Audubon off the interstate.
7. Next Blood Drive 08/01/2022 (08:30 am - 12:30 pm)
8. Preceptorships
 - Physical Therapy - University of Iowa student, Julia Hansen started a preceptorship here on Tuesday, July 5th and be with use until Friday, August 12th. Julia and her grandparents live in Audubon.
 - OPC/Surgery – A Des Moines University PA student, India, started her preceptorship with Dr. Maire.
9. Starting to see an uptick in COVID-19 cases but fortunately people are not getting as sick with this version of Omicron. ACMH will continue with current mask wearing protocol.

10. Our dermatology provider, Robin Westrum, ARNP will no longer be coming to ACMH. She will be replaced by Ashley Brown as soon as she can be credentialed. Ashley will be coming once a week which increases our days of coverage.

Board Comments

No board comments.

XII. ADJOURNMENT:

The meeting adjourned at 1:28 p.m. with a motion by Brett Irlmeier and seconded by Marlene Ballou. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer