

Audubon County Memorial Hospital Board of Trustees
Meeting Minutes

June 22, 2023 at 12 Noon
Board Room

ATTENDNACE	
Board Members Present:	Michelle Sprague, Brett Irlmeier, Marlene Ballou, Vicky Robinson, Mark Kessler, Anne Miller, Philip Beisswenger
Board Members Absent:	
Staff Present:	Suzanne Cooner, Paul Topliff, Melinda Alt, Dr. Maire, Dr. Vampola, Melanie Larsen, Haillie Bruch
I. CALL TO ORDER	
Michelle Sprague, Board Chair, called the meeting to order at 12:00 p.m.	
II. AGENDA APPROVAL	
Brett Irlmeier made a motion, seconded by Marlene Ballou to approve the agenda in accordance with the Code of Iowa Open Meetings Law. Motion carried.	
III. PUBLIC COMMENTS	
No public comments.	
IV. CONSENT AGENDA	
Vicky Robinson made a motion, seconded by Brett Irlmeier to approve the May 25, 2023 meeting minutes. Motion carried.	
VI. FINANCIAL REPORT	
<p>Melinda Alt, CFO, reviewed the financial reports and budget scorecard. The financial report for the month of May 2023 Operating Statement "excess of revenue over expenses" was a positive \$47,690. YTD is a positive \$332,539.00 compared to the budget of \$5,148.00.</p> <p>CD #612677 for \$625,221.75, at Exchange State Bank, matured on 05/31/2023. Renewal rates for one (1) year at Audubon Sate Bank 4.25%, Landmands Bank 4.5% and Exchange State Bank 4.25%. The CD was reinvested at the highest rate of 4.56% at Landmands Bank for one (1) year.</p> <p>CD# 38819 for \$839,814.67, at Audubon State Bank, matured on 06/13/2023. Renewal rates for one (1) year at Audubon Sate Bank 4.5%, Landmands Bank 4.56% and Exchange State Bank 4.3%. The CD was reinvested at the highest rate of 4.56% at Landmands Bank for one (1) year.</p> <p>CD# 23705 for \$617,856.30, at Landmands Bank, matured on 06/14/2023. Renewal rates for one (1) year at Audubon Sate Bank 4.75%, Landmands Bank 4.56% and Exchange State Bank 4.25%. The CD was reinvested at the highest rate of 4.75% at Audubon State Bank for one (1) year.</p> <p>CD# 23706 for \$1,095,152.47, at Landmands Bank, matured on 06/14/2023. Renewal rates for one (1) year at Audubon Sate Bank 4.75%, Landmands Bank 4.56% and Exchange State Bank 4.25%. The CD was reinvested at the highest rate of 4.75% at Audubon State Bank for one (1) year.</p> <p>Brett Irlmeier made a motion seconded by Marlene Ballou to approve the financials. Motion carried.</p>	

Jenny Johnson, Financial Advisor, has been scheduled to speak to the board in the August 2023 board meeting.

VII. MEDICAL STAFF REPORT AND CREDENTIALING

Dr. Maire gave the medical staff report and credentialing recommendations. The following initial appointments, reappointment and resignations from the medical staff were reviewed:

Initial Appointments to Consulting Medical Staff:

1. Alex Essenmacher, MD (Iowa Radiology, PC)
2. Mark Julian, DO (Iowa Radiology, PC)
3. Benjamin Christians, DO (Avel eCARE)
4. Nathan Elg, MD (Avel eCARE)
5. Jessica Tonsager, MD (Avel eCARE)

Initial Appointment to Allied Health Staff:

1. Cynthia Wu, ARNP (Wapiti Medical Group)

Reappointments to Consulting Medical Staff:

1. Kyle Ulveling, MD (MercyOne Iowa Heart Center)

Resignations:

1. Pedro Hoffiz-Ricart, MD (Miller Orthopedic)
2. Shannan Schoening, CRNA (Heartland Anesthesia)
3. Alindsey Kramer, ARNP (ACMH)
4. Ashley Brown, ARNP (Radiant Complexions Dermatology)

Based on this review, it is the Board's opinion that the above applicant meets the requirements for Medical Staff initial appointments, reappointments, and resignations of clinical privileges.

Mark Kessler made a motion, seconded by Marlene Ballou to approve the above credentialing. Motion carried.

Paul Topliff presented the Summary of Operations Report (see attached).

VIII. COMPLIANCE/QUALITY/RISK MANAGEMENT REPORT

Paul Topliff gave the Risk Management Report.

Melanie Larsen gave a Compliance update.

Melanie Larsen gave the Quality Report (see attached).

IX. APPROVALS

Melinda Alt presented to FY 2024 Operating Budget and the Capital Budget to the Board of Trustees. After review and discussion, Vicky Robinson made a motion seconded by Mark Kessler to approve the FY 2024 Operating Budget. Motion carried.

Paul Topliff presented the Professional Advisory Committee (PAC) committee meeting minutes.

The Professional Advisory committee met on Tuesday, June 13, 2022, to review and approve all organizational policies.

After review of the PAC meeting minutes and changes to organizational policies and manuals, Brett Irlmeier made a motion seconded by Mark Kessler to approve the PAC committee meeting minutes as presented. Motion carried.

Melanie Larsen presented the Quality Assessment and Performance Improvement Program Plan (QAPI) Plan. After review and discussion, Brett Irlmeier made a motion seconded by Mark Kessler to approve the Quality Assessment and Performance Improvement Plan (QAPI) Plan as presented. Motion carried.

Suzanne Cooner presented the Organizational Chart for approval.
Mark Kessler made a motion seconded by Marlene Ballou to approve the organizational chart as presented. Motion carried.

Suzanne Cooner presented the Annual Safety/Risk Management Report.
Brett Irlmeier made a motion seconded by Vicky Robinson to approve the Annual Safety/Risk Management Report. Motion Carried.

Haillie Bruch presented the Annual Peer Review and Credentialing Report.
Mark Kessler made a motion seconded by Marlene Ballou to approve the Annual Peer Review and Credentialing Report. Motion carried.

Suzanne Cooner reported that she completed a review of all organizational contracts with input from the department heads. Any non-active contracts were terminated. Discussed any contract concerns. All patient care service contracts are being studied through the Quality Committee. Suzanne reported that all patient care contracts have also been approved by the Medical Staff.
After reviewing the organizational contract list, Vicky Robinson made a motion, seconded by Mark Kessler to approve the organizational contracts. Motion carried.

Suzanne Cooner presented the Review of Clinical Department Heads, including Nathan Merrill, Respiratory Therapist; Megan Bowen, HIM Lead; and Kylie Stroeher, Nutrition Services Manager. After review and discussion, Mark Kessler made a motion seconded by Marlene Ballou to approve the Clinical Department Heads including the new Respiratory Therapist, HIM Lead and Nutrition Services Manager. Motion carried.

X. CEO REPORT

New Employees

- Zanda Asmus, CNA on Med-Surg/ED began employment on June 7th.
- Al Comito, Chief Information Officer, started employment on Monday, June 19th.
- Nathan Merrill, Respiratory Therapist, started employment on Monday, June 19th.

Suzanne gave an update on Dr. Rebelsky's status.

XII. BOARD COMMENTS:

Discussed recent staff departures and competition for staff from surrounding hospitals. Discussed plans for recruitment of the next CEO prior to Suzanne's scheduled retirement in 2025.
Suzanne will schedule board education with Susan Freed, Denton's Davis Brown Attorney for August or September.

XIII. ADJOURNMENT

The meeting adjourned at 2:17 p.m. with a motion by Marlene Ballou and seconded by Brett Irlmeier. Motion carried.

Michelle Sprague, Board Chair

Marlene Ballou, Board Secretary/Treasurer